

Dunellen Shade Tree Commission – Agenda November 3, 2011

7:30 pm in the Dunellen Recreation Office at Borough Hall

Attendees: Ken, Pete, Mustafa, Sue, Cindy, Cate and Mitch

New Business:

- Welcome Mustafa Khan and Pete Brito to the Commission
- Review terms and appointed positions of the Commission **UPDATE**

Kenneth Baudendistel	Chairman	5 year term	12/31/2015
Pete Brito	Commission Member	5 year term	12/31/2015
Musafa Khan	Commission Member	4 year term	12/31/2012
Sue Butterworth	Vice Chairman	4 year term	12/31/2012
Cindy Beam	Commission Member	3 year term	12/31/2011
Cate Walsh	Secretary	3 year term	12/31/2011
Mitchell Weiss	Commission Member	3 year term	12/31/2011

- **Fall Planting** update- Ken to discuss how the planting went
24 trees planted by Caffrey . Municipal trees as well as trees requested by homeowners. All trees have gator bags attached and letters went out to all homeowners with care instructions as well as species and tree information. Guide wires will remain on until the spring.
Ken has been in touch with the Motts on 4th Street and a homeowner on High Street about continuing watering the city trees
- **Update on NJ Shade Tree Federation** seminar
- **Submit recertification for Tree city USA** – Ken
- **Submit Forestry Plan** success for 2011 – Ken
Update - Need to create a new Forestry Plan and have made application for grant money in the amount of \$1,500 for plan implementation. Ken will contact Dean Marzocca about the possibility of him doing the report for us in addition to possibly staying on as our CTE.
- **Tree Inventory** – Cindy to show us iTree application
 - Cindy presented information on a new tree inventory program called iTree (itreetools.org) We will be discussing this more in detail in a January Commission meeting to be held at the DHS Library. **Action - Cate** will set up the meeting so that we have use of the smart board to project the program. Next years

- **Action – Ken** to provide Cindy with the trees, location and date planted since we started the commission so she can enter them into the database
- **Forestry Plan** – new ideas
 - We will start utilizing I-Tree and post results by 2013.
 - Offer a class on tree care and pruning technique
 - Have a class on tree identification
 - Have a member of DPW join our Commission
 - Set up Face book page
 - **Action Ken** – contact Mr. Kevin Downey at LMS who started an Environmental Club and see how they can participate
 - **Action – Pete** will get information on the Rutgers courses
- **Tree Request:** Hamilton’s at 508 Walnut Street
Walsh’s at 419 Lincoln Avenue

Old Business:

- Pick up truck –
 - We can use Petes and Cate pick up truck as long as we buy a portable water tank.
 - **Action – Ken to investigate the cost and options**
 - Pete brought up the idea of canning for money to raise money for pick-up truck and or tank
- Tree Care Signs
 - *David came up with an idea to have tree care instructions on a laminated card that can be hung from a low branch on each newly planted tree. This will help the resident know how to take care of the tree through its first coupled years.*
 - *Action – David will have a sample for next meeting*
 - **Action Ken** will take this over. *Suggest we attach this to the gator bags*